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CAMP

KANDALORE

PARENT HANDBOOK 2017





GREETINGS FROM KANDALORE!

Summer is fast approaching, and preparation is already well underway to make this summer one of the best Kandalore has ever seen! Whether you are a first-time parent or a seasoned veteran this package contains all the information you will need to prepare your children for camp this summer. As always, if you have any questions or concerns, please don't hesitate to contact us! We will be available at our Toronto office right up until June 16th, after which we will all be moving up to the camp for the duration of the summer.

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GETTING READY FOR CAMP

FORMS

At Kandalore, we strive to find ways to reduce our impact on the environment. As such, we do not send paper forms unless they are requested. All of our forms can be accessed via our website: www.kandalore.com. Please fill out our forms by logging into your account online. If you did not register online this year you can create an account and fill out your follow up forms online. Please note that the login you create for your follow up forms will be the same one you use for the one-way email system. We encourage you to use the online portal, however PDF fillable forms can be found on our website.

Please complete and submit all forms no later than June 1st, 2017. The following forms are available online and on our website:

1. HEALTH HISTORY

Note: If your child has a life-threatening allergy, an additional Allergy Health History form must be completed in full and returned to the Camp Office. The more information we have about your child, the better equipped we will be to deal with any situation that might arise. If there is a change in any health information prior to Camp, please let the Camp Office know.

2. PARENT/CAMPER EXPECTATION FORM

3. TUCK PERMISSION FORM

We require this form in order for your child to be permitted to purchase any clothing (including a regatta t-shirt) at Camp.

4. TRANSPORTATION FORM

5. SENIOR TRIP FORM

This form is required for campers born in 2003 or older. (excluding Explorers).

6. POLICIES AND EXPECTATIONS

We encourage parents to fill out forms online, however if you would like to receive paper copies please contact us and we would be happy to send them to you.



LAUNDRY SERVICE

Campers' clothes are laundered once per week at a commercial laundromat; however, please expect your child to return home with dirty clothes as they will be using them constantly! The clothing list provided is based on amounts for two weeks. Please make sure to affix name tags to your camper's clothing to ensure there is no mix up, as laundry is done by cabin. Please understand that due to the timing of canoe trips, campers may sometimes miss their scheduled laundry day. Kandalore may schedule supplementary laundry days for these campers.

TUCK SHOP INFORMATION

Campers visit the tuck shop approximately 2 - 3 times per week. Kandalore clothing, such as t-shirts, sweatshirts, hats, backpacks, etc. are available for purchase either by pre-order or from the Camp Tuck Shop. Please note, we cannot guarantee your child's size of clothing will be available at Camp. Please pre-order clothing to ensure your sizing of choice. The cost of the clothing will be added to your child's tuck account. A completed Tuck Permission Form must be on file in order for your child to purchase items at the Tuck Shop. Purchases will be charged to your credit card approximately 2 weeks following your camper's stay. Miscellaneous expenses (ex: prescriptions, etc.) will be charged in the fall.

Campers receive a set amount of snacks per visit to the Tuck Shop. These snacks are included in your registration fees and therefore no money is required. Please do not send your child to Camp with money. If campers have money for the airport/train station, they should deposit it with the Camp Office Staff when they arrive at Kandalore, to be picked up prior to departure.

VISITING YOUR CAMPER

Campers staying 4 weeks or more are welcome to have visitors once during their stay. Visitors may come on any day, but please call us before your visit to ensure that your child is not out on trip the day you intend to visit. We ask that parents of one and two week campers do not visit during their stay. Some campers take a bit of time to settle into the Camp routine and a visit from parents during these shorter sessions may be disruptive.

If you take your child out of Camp while visiting, please sign them in and out at the Camp Office. Parents wishing to take another camper out of Camp with their child may do so only if Kandalore has written authorization from the other camper's parents.

We do not provide special programs for visiting parents - Camp goes on as usual as not all families are able to visit.

SUGGESTED CLOTHING AND EQUIPMENT LIST

Please keep in mind that these lists are a guideline. We ask that parents and guardians use their discretion for substitutions and changes as they see fit.

Clothing and equipment will be well used at Camp. Pack clothing suitable for rugged wear; do not send your child with expensive clothing.

We strongly suggest that all clothing and equipment being brought to Camp should be clearly labelled with your child's name. This will assist us in returning any lost articles promptly. You can either use indelible ink or name labels.





PACKING LIST

SUGGESTED CLOTHING

- o 7 t-shirts
- o 2 long-sleeve shirts
- o 2 sweatshirts

- o 4 pairs of shorts
- o 3 pairs of pants

- o 2 bathing suits
- o 8 pairs of underpants
- o 2 pairs of pyjamas
- o 8 pairs of socks
(2 pairs of heavy socks)

- o 1 hat
- o 1 rain suit or raincoat/jacket
- o 1 pair of sandals
- o 2 pairs of running shoes
(include 1 old pair for wet use)

- o 2 towels
- o 1 laundry bag

TOILETRIES

- o soap & shampoo
- o toothbrush & toothpaste
- o comb and/or brush
- o sunscreen (SPF 30 or greater)
- o mosquito repellent
(no aerosol cans please)

BEDDING

- o pillow & pillowcase
- o sleeping bag
- o blanket
(other bedding as desired)

EQUIPMENT

- o flashlight/headlamp & batteries
- o 1 government approved
Life Jacket/P.F.D.
- o canoe paddle
- o 1 water bottle (durable)

OPTIONAL ARTICLES

- o writing supplies
(pen/paper/etc.)
- o books, games
- o camera/film
- o musical instruments
- o mask, snorkel, fins
- o fishing tackle, rod
- o 1 pair of rubber boots

Please note that all of our campers will be going on canoe trips. Our tripping staff have provided a list of items that will be useful on trip. Please consult the list on the next page.

ITEMS NOT TO BRING

Kandalore asks campers not to bring the following items to Camp:

- Cell Phones, iPods, tablets & other electronics
(These will be confiscated)
- Knives

CANOE TRIP PACKING LIST

When packing for trip, please keep in mind that thick cotton products are difficult to dry and not recommended. Thin cotton is not ideal. Fleece, polyester, and wool dry quickly and keep campers warmer, so they are ideal for trip. Technical trip clothing can be expensive and quickly grown out of. Second hand gear can be found in stores like Value Village. For new products we recommend stores like MEC, Trailhead or EuropeBound.

EQUIPMENT

- o **Dry Sac.** 30L or smaller, preferably without back straps.
- o **Sleeping Bag.** (Rated 0 to -7 Celsius).

WET CLOTHES

- o **Shoes.** We require closed toe and closed heel shoes, old running shoes work well. Solomon, Merrell and Keen make great quick dry shoes. Crocs are not acceptable as they are very slippery.
- o **Socks.** Wool, Fleece or Smart wool work best. Cotton socks are not recommended as they will not dry while on trip, and aren't warm when wet.
- o **Bathing suit.** No tying halter tops (The knot will hurt when portaging canoes).
- o **Shorts.** Soccer or basketball shorts work well. No cotton or denim.
- o **T shirt.** An old one, it will get dirty/wet. Quick dry works best, thin cotton is okay.
- o **Long sleeve shirt.** Thin button down flannel shirts work best (quick dry/polyester).
- o **Hat.** Brimmed to keep the sun off.
- o **Rain Gear.** Please avoid ponchos as they are not durable. Rain pants are useful, but not necessary.

DRY CLOTHES

- o **Shoes.** Anything you'd like, but remember that flip flops can't be worn with socks.
- o **Socks.** Wool, Smart wool or fleece. Avoid cotton.



- **Pants.** No jeans please! Fleece works best, sweatpants also work.
- **Long sleeve top.** Cotton is fine.
- **Warm top.** Fleece would be best; a small, packable sweatshirt would work.
- **Underwear.** Only a few pairs are needed.

MISCELLANEOUS

- Sunscreen
- Flashlight
- Toothpaste
- Toothbrush

NOTE ON PERSONAL PROPERTY

It is very important that campers respect each other's property. We do our best to make sure campers look after their property. Please do not send campers to Camp with expensive items.

CELL PHONES, IPODS, TABLETS AND OTHER ELECTRONICS

One of the benefits of Kandalore is the personal growth that campers experience. Camp provides a unique environment for children to learn to be themselves and trust others. It also provides opportunities through which children grow and learn to solve some of their own challenges. Camp is one of the few places where campers can 'unplug' and focus on their interpersonal skills. Electronic devices, like cell phones, hinder this growth and detract from campers' overall experience at Camp. We are happy to provide you with an update on your camper at any time; please do not hesitate to call the Camp Office.

Cell phones, iPods, tablets, hair dryers, electronic game devices or any other items requiring electrical power are not permitted at Camp and will be confiscated. Thank you for supporting this policy.

Note: Camp Kandalore regrets that it cannot be responsible for any money or electronic devices or other valuables that have not been submitted to the Camp Office for safekeeping.

PREPARING YOUR CHILD FOR CAMP

Camp Kandalore provides many activities and adventures for your child's enjoyment. However, Camp cannot always make up for the closeness and comfort of family life. Missing home is a natural occurrence for campers. Our counsellors are trained to deal with missing home, but there are many ways that you can set your child up for success before they arrive at Camp.

HOW CAN I HELP MY CHILD AVOID 'MISSING HOME'?

DO! Practice short separations with your child. Have them sleep over at a friend's or relative's home for a night or two. This will allow your child to know what it is like to be away without you.

DO! Talk to your child about Camp. Tell them what a great experience it is going to be and how much fun they will have. This gives them positive expectations.

DO! Let your child know that you will miss them but that you are sure they will have a great time. Let them know that you will be busy while they are away as well.

DO! Review the Camp's daily routine (on page 8 of this handbook) with your child. If these discussions foster questions about Camp, don't hesitate to call us for answers.

DO! Attend a Family Information Night (if you live in the Toronto area) to have all of your child's questions answered and to get them excited for Camp.

DON'T! Tell your child, "I'm going to miss you so much, the house is going to be so empty and I won't know what to do without you here!" This can cause anxiety because your child will worry about you.

DON'T! Tell your child, "If you are not having a good time, call me and I will come and pick you up." There are no phones available for camper use, and these kinds of statements establish negative expectations which make it very difficult for your child to thrive at Camp!

If your child knows you are comfortable sending them to Camp, they will feel comfortable going to Camp.



WHAT IF I GET AN UPSETTING LETTER OR MESSAGE FROM MY CHILD WHILE AT CAMP?

Occasionally parents may receive an unhappy letter or message from their child within the first days of Camp. This is not unusual because they are adapting to a new situation. In most cases, by the time you have received the letter they will have adjusted to Camp life. Our counsellors are trained to help campers make this adjustment. However, we realize these types of letters are upsetting for parents. If you receive such a letter, please get in touch with us so we can give you an update on your child. It is just as important for us to hear from parents as it is for parents to hear from the Camp.

Please rest assured that if your child is having any problems at Camp, a Director or their Section Head will be in touch with you.

CAMP TIME!

SESSION DATES

JULY

- A Friday, June 30 to Friday, July 28
- A1 Friday, June 30 to Friday, July 14
- A2 Friday, July 14 to Friday, July 28

Please note that Camp begins and ends on FRIDAY in our July sessions.

AUGUST

- B Monday, July 31 to Monday, August 28
- B1 Monday, July 31 to Monday, August 14
- B2 Monday, August 14 to Monday, August 28
- Week 1 Monday, August 14 to Monday, August 21
- Week 2 Monday, August 21 to Monday, August 28

Please note that Camp begins and ends on MONDAY in our August sessions.

DAILY SCHEDULE

| | |
|------------------|----------------------|
| 7:15-7:30 | Wake Up |
| 7:50-8:00 | Flag Break |
| 8:00-8:45 | Breakfast |
| 8:45-9:15 | Cabin Clean Up |
| 9:15-10:10 | Period 1 |
| 10:10-11:05 | Period 2 |
| 11:05-12:00 | Period 3 |
| 12:00-12:30 | Free Time/Cabin Time |
| 12:30-1:15 | Lunch |
| 1:15-2:15 | Rest Hour |
| 2:15-3:10 | Period 4 |
| 3:10-4:05 | Period 5 |
| 4:05-5:00 | Period 6 |
| 5:00-5:45 | Activity Time* |
| 5:45-6:30 | Dinner (& Sign up) |
| 7:15-8:30 | Evening Program |
| (7:45-8:30) | Snack & Sign up |
| 8:30- Lights out | Cabin Time |

*Activity Time is an opportunity for campers to return to an activity of their choice and further their skill development.

LIGHTS OUT

| | |
|-----------------------------|---------|
| Prep/Juniors (ages 6 to 11) | 8:30pm |
| Inters (ages 12 to 13) | 9:30pm |
| Seniors (ages 14 to 16) | 10:00pm |

*Please note our Prep and Junior ages are a combined section.

ARRIVAL/DEPARTURE DAY TRANSPORTATION INFORMATION

At Kandalore we provide you with a variety of options for getting to Camp. Please note the arrival and departure times listed below so we can provide smooth arrival and departure days.



PLEASE NOTE OUR NEW BUS PICK UP/DROP OFF LOCATION!

| | LOCATION | ARRIVAL DAY | DEPARTURE DAY |
|----------------|--|---|---|
| CAR | Kandalore (please see Map on page 13) | Please arrive at Camp between 2:00pm - 3:00pm | Please pick up between 9:00am - 11:00am |
| BUS | Leaside Loblaws 11 Redway Road Toronto, M4H 1P6 (please see Map on page 14) | Buses Depart at 1:00pm Please arrive by 12:30pm | Buses arrive in Toronto between 11:30am - 12:00pm |
| TRAIN | Union Station | From Montreal: Train #61 Departs 6:45am | To Montreal: Train #64 Departs 11:30am |
| AIRPORT | Pearson International Airport | Flights must arrive in Toronto between 12:00pm - 6:00pm | Flights must depart from Toronto between 12:00pm - 6:00pm |

If you will be arriving by train from somewhere other than Montreal please contact the Office so that we can arrange an appropriate pick up at Union Station. Additional charges may apply if campers are arriving outside of our regular arrival periods.

TRAIN STATION/AIRPORT PICK UP & DROP OFF

Campers arriving to and departing from Toronto by train or airplane will be met and escorted to and from Camp on a chartered bus or in a Camp vehicle. Any alternative arrangements must be made at least one month in advance. We strongly encourage all campers traveling without an adult to be registered as 'unaccompanied minors' for their flight.

Copies of train or plane tickets **MUST** be given to the Camp Office when arranging transportation. Campers must deposit their tickets, identification and any money at the Camp Office for safe-keeping upon their arrival in Camp.

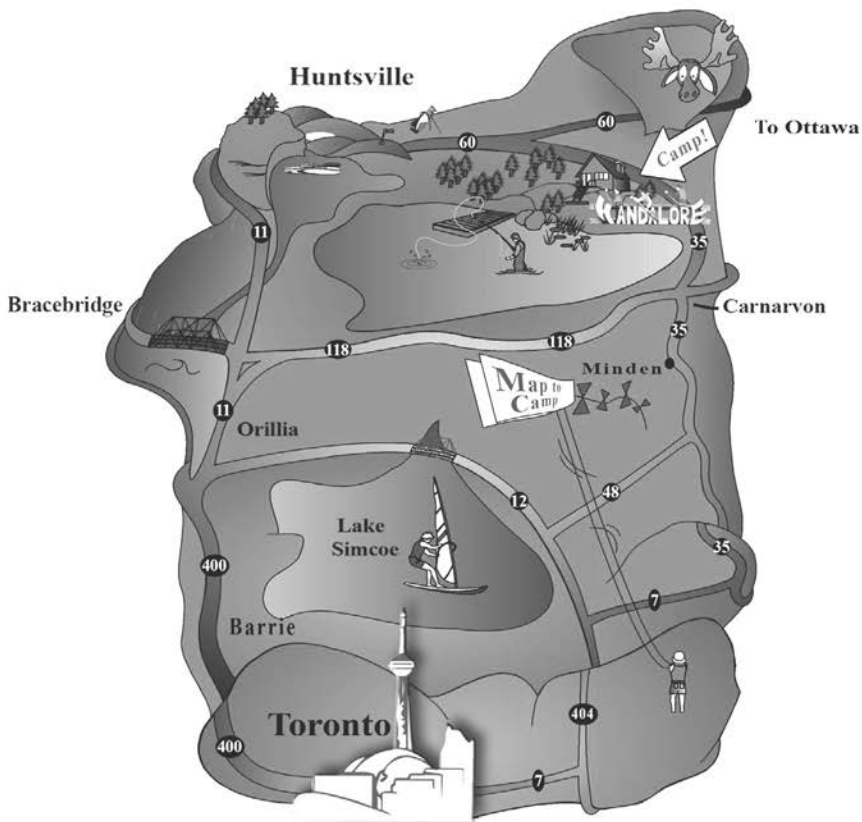
DRIVING DIRECTIONS TO KANDALORE

FROM TORONTO-WEST

- Travel North on Highway 400/11 to Bracebridge.
- Take the Highway 118 Exit and travel East on Highway 118 to Carnarvon and the Highway 118/Highway 35 junction (approx. 55 kms).
- Turn North (left) onto Highway 35 and travel approximately 15 kms until you see Camp Kandalore Road on your left.
- You've made it! If you get to Ox Narrows Lodge and the Firehouse Restaurant, you have traveled 1km too far North.

FROM TORONTO-EAST

- Travel North on Highway 404 to the Green Lane Exit (highway ends).
- Turn right on Green Lane and then left at the first lights onto Woodbine Ave.
- Travel North on Woodbine until you reach the Ravenshoe Road stoplights.
- Turn right on Ravenshoe Road and travel East until you reach Highway 48.
- Turn North (left) onto Highway 48 and travel until the junction of Highway 48/12 (approx. 35 kms).
- Turn North (left) on 48/12 and travel North until highway 48 & 12 split (approx. 13 kms).
- Turn East (right) at the split and continue on Highway 48 to Coboconk at the junction of Highway 48 and Highway 35 (approx. 35 kms).
- Turn North onto Highway 35 and travel North approximately 62 kms until you see Camp Kandalore Road on your left.
- You've made it! If you get to Ox Narrows Lodge and the Firehouse Restaurant, you have traveled 1 km too far North.

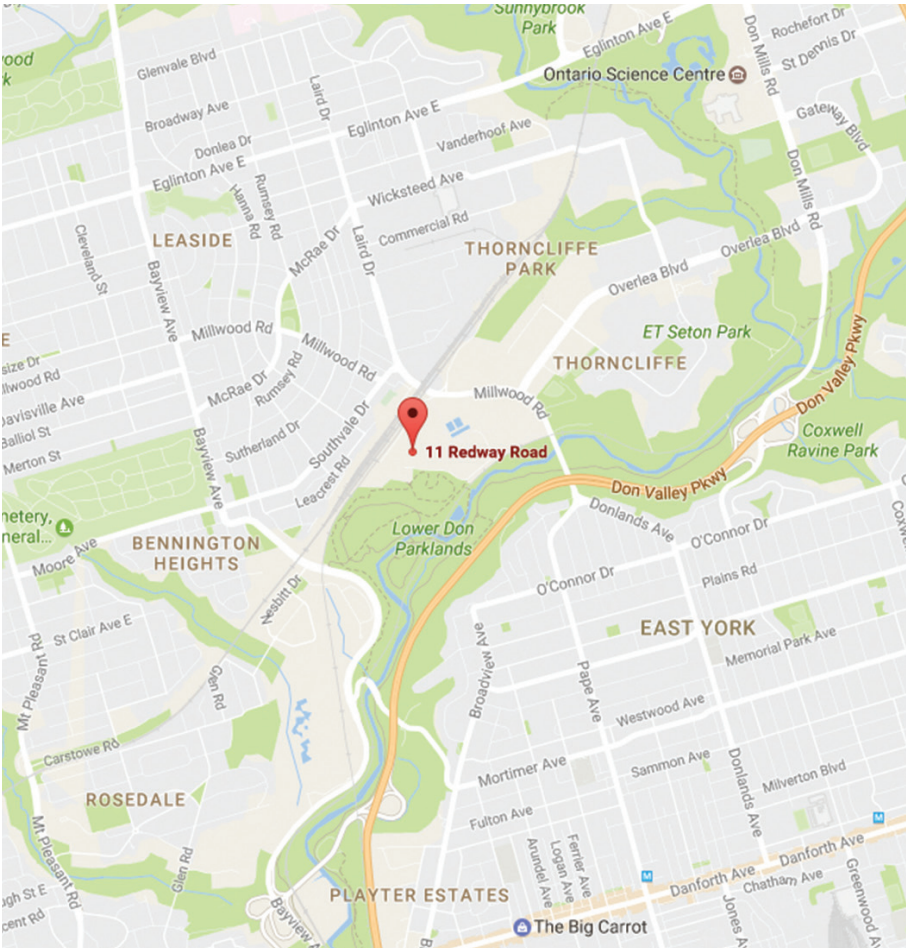


DIRECTIONS TO BUS PICK UP

Our buses depart from and return to the Leaside Loblaws.

Loblaws is located at:
11 Redway Road (near the Leaside Arena)
Toronto, Ontario
M4H 1P6

Please be sure to arrive by 12:30 pm as our buses depart promptly at 1:00 pm.





KEEPING IN TOUCH

CARE PACKAGES

Receiving a package at Camp can be comforting and exciting for campers of all ages. However, due to allergies and overall camper safety, we request that you do not send food. All care packages will be opened in the presence of a staff member and food will be confiscated.

PARCELLED WITH LOVE is an online store that allows parents to easily purchase and send unique, high quality care packages to their children while at overnight Camp. The care packages include both pre-packaged and custom made options. Parents can choose individual items or multi-pack items to share with cabin mates. Visit www.parcelledwithlove.com.

A portion of each sale will be donated to Amici Camping Charity www.amicicharity.org which helps kids go to Camp who would not otherwise be able to afford it.

TELEPHONES

Campers are not permitted to place or receive phone calls, except in emergencies. The Camp phone number is 705.489.2419 and is answered during business hours. After hours, an emergency number will be indicated on the Camp Office's answering machine. Should you require information regarding your child, you may contact the Camp at the number listed above, or by e-mail at camp@kandalore.com. We will have your child's Section Head, or another appropriate staff member return your call or e-mail within 24 hours. Please allow our staff time to gather the information you require.

PARENT TO CAMPER EMAIL INFORMATION

Communication from parents is important to a child while they are away from home. Please do your best to write often, even if your child is at Camp for a short stay. Our one-way email service is the easiest way to connect with your child. You may consider emailing your camper before they arrive at Camp and several more times in the first few days of their stay. Campers receive mail during dinner each day.

HERE IS HOW THE SYSTEM WORKS:

Setting up an Account: If you registered online for Camp this year, you already have an account. You will use the same account to access the email system. If you did not register online, we will set up an account for you. You will receive an email close to the start of Camp with instructions on how to initialize your account. In future years you can register online for Camp with this account, if you so choose.

LOGGING IN

You will be able to click on a link on our website (www.kandalore.com) and then enter your username and password. If you forget your password, you can always click on the 'Forgot your username or password?' link, or call us at Camp to help. The login is linked to the primary parent only. For both parents to have the ability to email from their own accounts, the primary parent must send an invitation to the secondary parent (please see INVITING OTHERS).

SENDING EMAILS

You will receive a set number of email credits for the season. You can use them while your child is at Camp. You can even choose to share your email credits with family and friends. You can always see how many email credits you have remaining so you don't have to worry about running out of credits unexpectedly. Kandalore has provided more than enough credits for you, family and friends to send many emails.

INVITING OTHERS

You can invite family and friends to send emails to your campers. Invitees do not need to set up accounts. Instead, they will receive an email with a link they can click on to get into the system. Clicking on that link is like logging into an account, so they can keep that email in their inbox to "log in" again in the future.



MAIL

You may also send letters to your camper(s) while they are at Camp. Since Kandalore is located in a rural area, mail to and from Camp tends to take significantly longer than in major centers. Please address mail to:

(Child's Name and section, if section is known)
Camp Kandalore
1143 Kandalore Road
Algonquin Highlands, Ontario
K0M 1J2

Please follow our guidelines for avoiding missing home when you write your letters!

POST-DATED MAIL

If you are dropping off your child at Camp, you may wish to leave postdated letters for them at the Camp Office. This will avoid possible disappointments due to mail delays, especially for one-week campers.

CANOE TRIPPING

Canoe tripping is a key component of Kandalore's Camp philosophy and experience. Canoe trips provide opportunities for campers to learn practical canoeing and Camp craft skills, as well as small group dynamic and leadership skills. Campers also become more independent and gain a greater appreciation of our natural environment. Inherent in our tripping program are risks that are managed by our staff through their judgment and training.

Great care is taken to prepare our campers for their trip. Our staff meet with their campers in the days leading up to their trip to go over the route, menu and packing requirements. On trip, all campers wear lifejackets at all times and helmets are worn in all moving water sections.

All Counsellors have a minimum of a Bronze Cross swimming certification and Emergency First Aid certification. All Trippers have a Wilderness First Responder certification and a Swift Water Rescue Technician certification. All trips carry a satellite phone in case of emergency.

The following information provides a brief description of our Canoe Tripping program for our different age groups:

PREP/JUNIOR CAMPERS (ages 6 - 11)

Ghost Island Trip. 1-night (ages 6 - 8)

Ghost Island is an island located on Kandalore's lake, Lake Kabakwa. It is within sight of our main dock. Campers canoe across to the island (usually in our voyageur canoes) and spend the night. They cook dinner and breakfast over a campfire and sleep in tents. These trips are usually led by the campers' counsellors. Please note that this is the only trip that does not carry a satellite phone as the island is within calling distance of the Camp.

LINER/LOOPER (ages 9 - 11)

1 or 2-nights

The Looper is a 3-day, 2-night flat-water canoe trip in the lakes around Kandalore and in the Leslie Frost Centre. Campers are driven about 3 km from the Camp by bus to a put-in on Saskatchewan Lake. The Liner is a 1-night, 2-day trip, similar to the Looper. These trips are usually led by the campers' counsellors or a tripper.

ALGONQUIN LOOPER (ages 9 - 11)

2-nights

As an alternative to the traditional Looper, campers are transported to Algonquin Park in Camp vehicles or a bus and trip through a pre-determined flat-water route in Algonquin Park. These trips are usually led by the campers' counsellors or a tripper.

INTERMEDIATE CAMPERS (ages 12 - 13)

Our intermediate camper canoe trips are typically 3-night, 4-day canoe trips. All Intermediate Camper trips involve travel away from the Camp in buses. Campers are placed on trips based on their age and previous trip experience. These are moving water trips with class 1 - 3 rapids. All rapids have portages if the tripper decides the rapids



are beyond the skill level of the participants. Intermediate trips are led by a tripper and a counsellor.

Occasionally, for our more experienced Intermediate Campers, we will offer a 7 day canoe trip on rivers such as the Spanish River and Temagami River. These rivers are a little more remote than other Intermediate Trips. The rapids are class 1 - 3.

FIRST YEAR SENIOR CAMPER OPTIONS (ages 14 - 15)

First time senior campers have the option to participate in a 2-night, 3-day moving water clinic. This allows new campers the chance to develop the skills and confidence necessary for longer trips. This clinic is held at Paddler's Co-op on the Madawaska River.

SENIOR CAMPER OPTIONS (ages 14 - 15)

Our senior camper canoe trips range from 5 to 12-days, campers will be bused out to the rivers. Campers are placed on trips based on their previous trip experience and their requests. We offer 5, 7 or 12-day moving water trips. Our moving water trips can offer a significant challenge to the participants due to their length and the moving water. The rapids we run on these rivers will range from class 1 - 3. These trips are led by a tripper and a counsellor.

EXPLORER CAMPERS (age 16)

Campers in our Explorer program will be participating in remote, wilderness, white water canoe trips of approximately 20 to 24-days. All Explorer rivers are significant distances from Camp and are reached by Camp vehicle, bus, train or plane. Typical rivers for these trips include the Broadback, Moisie, Bloodvein, Albany and Duchef Rivers. These rivers offer significant challenges to the participants due to their length, remoteness and the moving water. While Kandalore will not run any rapids higher than class 3, these rivers may contain extended sets of rapids of various classes that could be several kilometres long. These trips are led by two trippers, where one is designated the 'Lead' tripper. Lead trippers have, in most cases, previously been a staff member on an Explorer trip.

OUR VEHICLES, DRIVERS AND TRANSPORTATION

In most cases, campers are transported to and from their trips by chartered school bus. We work with Campbell Bus Lines and First Student. On occasion we may transport them by Camp vehicle. Our drivers are a minimum of 21 years of age and all hold a valid licence with a clean driving record. All vehicles are inspected daily and undergo regular maintenance.

RAPID CLASSIFICATION SYSTEM

Listed below are general descriptions of different classes of rapids. Please note that Kandalore trips travel down rapids no greater than class 3.

The following is a basic rapid classification system. While there are higher classes of rapids, for safety reasons Kandalore only runs up to class 3 rapids.

Class 1: Moving water with a few small waves. Few or no obstructions. Suitable for beginners.

Class 2: Easy rapids with waves up to 3 feet and wide, clear channels which are obvious without scouting. Some maneuvering is required. Suitable for novice boaters.

Class 3: Rapids with high, irregular waves often capable of swamping an open canoe. Narrow passages that often require complex maneuvering. May require scouting from shore. Suitable for intermediate boaters.

CAMP KANDALORE POLICIES AND EXPECTATIONS

ALCOHOL & DRUGS

- No camper may possess or consume any alcoholic beverages on Camp property or while in the Camp's charge.
- No camper may possess or use non-medicinal drugs on the Camp property or while in the Camp's charge.
- Any camper found to break these regulations will be dismissed.
- No refund of any portion of unused Camp fees will be given.



SMOKING & TOBACCO

- Campers are not permitted to smoke or have cigarettes or other tobacco products in their possession.
- Due to danger of fire, any camper found smoking in a cabin will be dismissed from Camp.
- Campers found smoking elsewhere will have their parents notified and may, at the discretion of the Director, be dismissed from Camp.
- No refund of any portion of unused Camp fees will be given.

CABINS

- Male and female campers and staff are not allowed in the cabins of the opposite sex.
- No open flames (i.e., candles) are allowed in the cabins, even if cabins have no electricity (see packing list for flashlight suggestions).

BULLYING

- Bullying is not accepted at Kandalore.
- Kandalore trains its staff to recognize and deal with bullying in a Camp setting.
- Please review Kandalore's Harassment policy (on the following page) with your children to make them aware of Kandalore's expectations regarding inclusivity.

CANCELLATIONS/WITHDRAWALS

There will be no reduction in, or refund of, Camp fees for any reason after March 31, 2017 including, without limitation, for:

1. A camper who cancels or withdraws from the Camp program either prior to or during the period for which they are registered for any reason including, without limitation, as a result of illness or a medical condition.
2. A camper who arrives late or leaves early in the period for which they are registered; or
3. A camper who is expelled from the Camp for breaking the Camp rules or otherwise.

CAMP KANDALORE HARASSMENT POLICY

Camp Kandalore is fully committed to respecting and protecting the personal dignity and human rights of our campers, LITs and staff members. Campers, LITs and staff members have a right to enjoy the camping experience and work in an atmosphere that is free of any form of harassment or intimidation. The Camp, staff members, LITs and the campers all share a responsibility for ensuring that such an environment exists at all times.

Harassment includes words, acts, or gestures of a malicious, hateful, abusive or irritating nature, or the like, with regard to a person or group of persons that is known or ought reasonably to be known, unwelcome. Harassment also includes, without limitation, what is commonly referred to as bullying and vexatious words, acts and gestures against a person or group of persons on the basis of any of the following:

- Academic ability
- Language
- Political convictions
- Race
- Age

Harassment can be a single incident or a series of incidents.

Campers, LIT's or staff members found in violation of any of the above will be liable for: (i) a formal apology; (ii) a re-affirmation of their commitment to the Camp (suspension); or (iii) expulsion; in the Director's discretion depending on the nature of the harassment. In addition to any sanction imposed by the Camp, staff members who engage in harassment could face sanctions imposed under the Ontario Human Rights Code.



INTERNET/SOCIAL NETWORKING POLICY

In general, Kandalore views social networking sites (e.g., Facebook, Twitter), personal websites, and blogs positively and respects the right of campers to use them as a medium of self-expression. If a camper chooses to identify himself or herself as a camper at Kandalore on such Internet venues, some readers of such websites or blogs may view the camper as a representative or spokesperson of the Camp. In light of this possibility, Kandalore requires that campers observe the following guidelines when referring to the Camp, its programs or activities, its campers, and/or employees, in a blog or on a Website.

1. Campers must be respectful in all communications and blogs related to or referencing the Camp, its employees, and other campers.
2. Campers must not use obscenities, profanity, or vulgar language.
3. Campers must not use blogs or personal websites to disparage the Camp, other campers, or employees of the Camp.
4. Campers must not use blogs or personal Websites to harass, bully, or intimidate other campers or employees of the Camp. Behaviours that constitute harassment and bullying are listed in Kandalore's Harassment Policy.
5. Campers must not use blogs or personal websites to discuss engaging in conduct that is prohibited by Camp policies, including, but not limited to, the use of alcohol and drugs and bullying.
6. Kandalore does not host or sponsor any social networking sites belonging to campers or staff. The use of Camp logo or photographs is not allowed without written permission.

Any camper found to be in violation of any portion of this will be subject to immediate disciplinary action as outlined in the Camp Kandalore Harassment Policy.



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